



*"I pledge my HEAD to clearer thinking, my HEART to greater loyalty, my HANDS to larger service, and my HEALTH to better living, for my club, my community, my country, and my world." The 4-H Pledge*

**GROUP USER AGREEMENT 2024**

**LOON LAKE 4-H CAMP**

**29906 Loon Lake Road**

**Bigfork, MT 59911**

<https://linktr.ee/loonlake4hcamp>

Camp Manager: Jill Kahanek, [loonlakemanager@gmail.com](mailto:loonlakemanager@gmail.com), 310.663.2563 cell

*The Loon Lake 4-H Camp is a facility owned and operated since 1967 by the Flathead 4-H Foundation, a 501c3 not for profit organization. Always taking inspiration from the 4-H motto "To Make the Best Better!", the proceeds from your stay at camp are reinvested into the Foundation in order to offer low cost summer camp experiences to over 300 4-H youth from throughout Western Montana each year as well as to improve and maintain the property for future 4-H camps. With your continued support, we are working toward the goal of providing partial and full scholarships to the 4-H youth in the Flathead Valley and someday, to all 4-H youth who attend camp at Loon Lake. Any contributions you may choose to make beyond the base rate of your stay now or in the future will make a long lasting impact on the camp and our youth. In-kind donations of equipment and supplies are also welcomed and appreciated.*

*Please think of us when you are making your charitable giving plans.*



**The Flathead 4-H Foundation thanks you for choosing to hold your special event at Loon Lake 4-H Camp and for your generous and ongoing support!**

This agreement [hereafter the "AGREEMENT"] is between you, the assigned adult representative/primary contact [hereafter the "LEADER"] and together with your group [hereafter the "GROUP"] and the Flathead 4-H Foundation Inc. 1108 S. Main Street #4, Kalispell, MT 59901 [hereafter the "FOUNDATION"].

**GROUP NAME:** \_\_\_\_\_

**DATES OF OCCUPANCY:** \_\_\_\_\_

**LEADER NAME:** \_\_\_\_\_

**LEADER PHONE:** \_\_\_\_\_

**LEADER EMAIL:** \_\_\_\_\_

## RATES

### Full Service Rates:

**Adult: \$105.00 per person per night, ages 12 years and up.**

**Child: \$60.00 per person per night, ages 6-11 years.**

**N/A: \$0.00 per person ages 0-5 years.**

- Minimum nightly charge of \$2000/night
- Per night rate includes full cafeteria-style service hot meals and beverages (breakfast, lunch & dinner) for all in attendance beginning with dinner on the day of check-in and ending with breakfast on the day of check-out. Individual guests missing meals will not be discounted. *(See "Food Service" section below for information on requesting modifications to your Food Service Plan.)*
- Final and actual number of guests must be reported 14 days before the first scheduled day of occupancy to [loonlakemanager@gmail.com](mailto:loonlakemanager@gmail.com) and will lock in the minimum final charge for your stay.
- We prefer 48 hours advance notice, but occasionally "surprise guests" arrive at camp. These day-use visitors can be accommodated but will be charged for joining the group in the dining hall at mealtime according to the following "a la carte" meal rates:

Breakfast - adult/child: \$15/\$12

Lunch - adult/child: \$15/\$12

Dinner: adult/child: \$20/\$16

- A general schedule for mealtime shall be requested and established in advance. Adjustments to established mealtime can be made with reasonable notice to the Camp Manager or Cook. Mealtimes last approximately one hour. Please select from the meal times below:

Breakfast starting at 8am, 8:30am or 9am

Lunch starting at 12pm, 12:30pm or 1pm

Dinner starting at 5pm, 5:30pm or 6pm

**Breakfast at \_\_\_\_\_ am    Lunch at \_\_\_\_\_ pm    Dinner at \_\_\_\_\_ pm**

- Special Diets: We do provide one full sized refrigerator, a microwave, electric tea kettle and two BBQ grills to help accommodate preparing your own food if desired. When requested at least 14 days in advance, some special menu options (gluten free, dairy free, meat free, etc.) can be made available for the entire group, a subset or individuals in your group. Though we aim to be as accommodating as possible, we do reserve the right to limit these requests based on the workload of kitchen staff.
- ***Please note, we cannot ensure that there would not be cross-contamination for those with extreme food allergies. Persons at risk for anaphylaxis should plan to bring whatever is required to prepare their own meals.***
- All prices are subject to change prior to 90 days before your camp.

## FOOD SERVICE POLICY

- Loon Lake 4-H Camp is equipped with a commercial kitchen and is a ServSafe Certified Food Service Provider. Use of the kitchen facilities for preparation of food/meals is restricted to Camp Staff only.
- Customized meal packages can be discussed and estimated to accommodate your group's planned and preferred schedule. In addition to the regular full service hot meals, we can alternatively offer 3 hour window continental

breakfast, 3 hour window continental lunch, to-go breakfast, to-go lunch, DIY on site BBQ with kitchen support, Group-provided potluck with kitchen support, or skipping a meal altogether. Options where food is provided through the camp kitchen are the same rate as hot meals but offer greater convenience and flexibility for your group.

- There is a Fee Calculator in Appendix C that you should use to make initial calculations based on any modifications you would like to apply to your Estimated Group Fees. Groups electing to skip fewer than half of the possible meal services should use the Full Service Fee Calculator. Groups electing to add less than half of the possible meals services should use the Camp Only Fee calculator. *Please contact the Camp Manager if you have questions or would like to discuss options when planning out modifications to your full service meal plan.*
- Any modifications to the nightly rate based on adjustments made to the full food service schedule is required a minimum of 14 days prior to the arrival date. After the 14 day advance window or during your stay at camp, your rate is locked in and any adjustments made to the food service plan will not result in a reduction in the per person nightly rate. Additions to your food service plan within the 14 day window can often be accommodated with a reasonable amount of notice and will be added to your group rate total as applicable. Final modifications made to the food service schedule will be confirmed in writing as an addendum to this AGREEMENT.
- A sample menu (Appendix B) is attached to this AGREEMENT so you can have an idea of the types of meals that are served. Actual menu during your stay is at the discretion of the Camp Manager and Cook. Specific meal/menu requests may be considered but cannot be guaranteed.

#### **Camp Only Rate:**

**Adult: \$65.00 per person per night, ages 12 years and up.**

**Child: \$30.00 per person per night, ages 6-11 years.**

**N/A: \$0.00 per person ages 0-5 years.**

- Minimum nightly charge of \$1000/night
- This is available and ideal for groups with short stays, smaller numbers, wishing to do some self-service meals, or planning on spending a significant amount of time off the property, exploring and enjoying the surrounding area.
- Groups selecting this option will not have access to the commercial kitchen facilities or camp cook unless specific meals are requested and estimated 14 days in advance.
- A La Carte Meals will be estimated according to the total number of guests in the group and the following rates:

Breakfast - adult/child: \$15/\$12

Lunch - adult/child: \$15/\$12

Dinner: adult/child: \$20/\$16

- We do provide one full sized refrigerator, a microwave, electric tea kettle and two BBQ grills to help accommodate preparing your own food if desired. Please plan to bring your own dishes and cookware. Guests are expected to explicitly adhere to clean “Bear Aware” practices when cooking outdoors and wash dishes ONLY in the wash sinks in the lodge bathrooms or in a group owned recreational vehicle. DO NOT wash dishes or dispose of greywater at or around the outdoor hydrants in camp or anywhere else on the property. Food trash shall be disposed of only in the receptacles INSIDE the lodge unless taken directly to the electrified rubbish receptacles in the main parking lot.

### **RESERVATION DEPOSIT**

- Full Service Rate Required Deposit for both Full Service Rate and Camp Only Rate: \$1000
- Required deposit can be split into 2 payments. Deposits shall be collected starting after October 1st of the previous year (within the Foundation's fiscal calendar year). The full deposit is due at least 6 months prior to your scheduled arrival date (or at time of scheduling if within the six month window). If after Oct 1 of the previous year, your partial or full deposit check must be included with this contract to secure your dates.
- As long as the camp is undamaged and cleaned to camp standards, all deposits will be applied to the balance due which is to be paid in full prior to departure.
- Please make checks payable to: **Flathead 4-H Foundation, Inc.**

### **CANCELLATION POLICY**

- 50% of your total deposit is non-refundable (\$500)
- If cancellation occurs at least 6 months prior to the scheduled dates of camp, your GROUP will receive a 50% refund on your deposit (\$500). If cancellation occurs between 3 months and 6 months of the scheduled dates, your GROUP will receive a 25% refund of your deposit (\$250). If your group cancels within 90 days of your camp date, none of your deposit will be refunded. If your group leaves before your stay is complete, you will be responsible for payment on the entire time reserved.

### **CAMPGROUND CAPACITY**

There are 13 cabins with each having 8 bunks allowing for a maximum cabin capacity of 104. Additional guests may be accommodated using a limited number of tent camping spots (3) and RV parking spots (2). Additional RV's may be parked in the main parking lot with advance Camp Manager approval.

### **CHECK IN/ CHECK OUT**

Check in time is 3 pm, check out time is 11 am. Guests will be provided more detailed check-in and check-out instructions upon arriving at camp and asked to sign in, providing their name and contact info in the camp guest book. The GROUP LEADER(s) is expected to plan time for an initial walk-through upon arrival and a final walk-through prior to departure. Final clean-up needs to be done prior to check out. This includes removal of all trash from lodge and cabins, cleaning of refrigerator/freezer and BBQs, cleaning of bathrooms and all common areas inside and outside, cleaning of cabins, and returning all equipment and furniture (inflatables, life preservers, games, toys, tables, benches, etc) to where it was found. Please report any damage or anything not working properly during your stay. Any property damages caused by abnormal use of camp equipment, negligence, vandalism, broken glass or unwarranted discharge of fire extinguishers will be the responsibility of the group to correct or reimburse the camp at a minimum \$100 fee for clean-up, replacement and/or repairs.

Early arrivals and late departure requests will be considered on a case by case basis and would only be available if there are no other groups expected to depart/arrive the same day. Please inform your guests that early arrivals and late departures are not allowed unless express permission is granted in advance by the Camp Manager. Our very small staff has a few short hours to prepare for same day turnarounds. Thank you for understanding.

### **FINAL PAYMENT**

Payment in full for all camp fees must be made **prior** to departure of the GROUP from the property and after a final walk-through inspection has taken place. Please be prepared to make the payment in cash or check payable to: **Flathead 4-H Foundation, Inc.**

### **CAMP GUIDELINES FOR GROUP**

The GROUP and its guests will exercise care in the use of this campground, follow instructions on all posted signs on the property and accept full responsibility for the clean-up of the facilities and grounds. All facilities are to be left in the same or better condition than they were upon arrival. GROUP LEADER(s) will be familiar with the entire AGREEMENT and confirm that all guests in the GROUP are aware of all the information, policies and guidelines contained herein. Flagrant disregard of the AGREEMENT can result in fines and/or being asked to leave. **GROUP LEADER(s) will take full responsibility for their guests and indicate their consent and adherence to this AGREEMENT, including policies and guidelines contained in Appendix A, by acknowledging with LEADER's initials here: \_\_\_\_\_**

### **SMOKING, DRUGS & ALCOHOL POLICY**

Illegal drugs are prohibited on camp property. Tobacco, vaping and e-cigarette smoking is prohibited inside and immediately surrounding the lodge and all cabins. Please be sure cigarette butts are disposed of properly and not left on the ground. During declared Stage 1 & 2 Fire Restrictions, smoking is prohibited on the property except in personal vehicles. Guests agree to drink responsibly and in accordance with all local laws including underage drinking and driving while intoxicated. Glass containers are prohibited from the lake and shoreline. **If your GROUP/event will involve the consumption of alcoholic beverages, this alcohol policy shall be acknowledged with LEADER's initials here: \_\_\_\_\_**

### **PARKING & RECREATIONAL VEHICLE GUIDELINES**

The large meadow in front of the lodge and the small meadow to the east of the Lodge are off-limits to vehicles and tent camping. Please limit vehicular traffic to the gravel roads and parking lot only. There is no access or outlet past the private property signs unless by special request. It is a private residence and not part of the campgrounds. Speed limit on camp property is 5 mph at all times. Guests may drive the gravel road around the lodge to drop off their belongings and those with many belongings may choose to bring a wagon or use one of the camp wheelbarrows to more easily transport items from the lodge to their cabin. The main parking lot has the potential to hold a large number of vehicles depending on how efficiently they are arranged. Carpooling is encouraged. RV's and tow-along trailer campers are welcome at camp although there are no RV hook-ups or dumping services available. Depending on the number of expected guests, the main parking lot can accommodate several RVs. There are also two small camper parking spots available next to the nurses cabin upon request. Please notify the Camp Manager at least 14 days in advance if you GROUP plans to bring RV's to camp. No off-road vehicles are allowed on the property.

### **CAMP EXTRAS CHECKLIST**

**Please select all that are applicable:**

- ☐ GROUP will include guest(s) with a special diet or food allergies.
- ☐ GROUP will include recreational vehicles or trailer campers. Anticipated number of RVs/campers if known \_\_\_\_\_
- ☐ GROUP will include tent campers. Anticipated number of tent campers if known \_\_\_\_\_
- ☐ GROUP will include dogs. Anticipated number of dogs if known \_\_\_\_\_

### **CERTIFICATE OF INSURANCE**

The FOUNDATION suggests that the GROUP obtain a Certificate of Insurance in the amount of \$1,000,000.00 United States Dollars (USD), naming Darrell E Fenner Loon Lake 4-H Camp and Flathead 4-H Foundation as **additional insureds** on the insurance policy. These types of "Special Event" coverages are readily available through a variety of specialized insurance providers for a minimal cost. The Certificate of Insurance can be delivered to the Camp Manager via email to keep on file.

## **ASSUMPTION OF RISK, INDEMNIFICATION & RELEASE OF LIABILITY**

The FOUNDATION aims to provide the GROUP with an enjoyable camp experience. However, there are aspects of any outdoor recreational experience that cannot entirely be controlled or made free of risk. The GROUP acknowledges that by participating in activities at camp, the GROUP assumes the risks which are inherent therein.

LEADER and GROUP, on behalf of themselves and GROUP's minor children, indemnify, release, and hold harmless the Darrell E Fenner Look Lake 4-H Camp (hereafter the "CAMP"), the FOUNDATION, and its personnel (including owners, directors, employees, volunteers, agents) from all claims, demands, damages, losses, and expenses, of any kind or nature (including attorney and other professional fees), arising from their use of the CAMP, including but not limited to its property, facilities and equipment. This includes injury, loss of life, personal and property damage sustained by any GROUP member or guest. The FOUNDATION is not liable for injuries or damages caused by other CAMP guests or due to weather conditions, natural events, theft, vandalism, fire, or acts of God. The GROUP assumes all risks associated with these events.

The GROUP is fully responsible for the supervision and control of its members and guests. The FOUNDATION assumes no responsibility or liability for the safety and security of the GROUP and their guests. In the event of an emergency requiring medical services, the GROUP agrees to bear all related charges and expenses. The FOUNDATION is not responsible for any loss or damage to the GROUP or their guests' property. The GROUP must carry appropriate insurance to cover all potential risks and damages. This includes expressly waiving any claims against the FOUNDATION to the extent that damages are covered by the GROUP's or an individual's insurance, including subrogation claims arising from insurance payments. GROUP agrees to pay the Foundation directly for any damages caused by GROUP and GROUP's guests, agents, invitees or employees. The indemnification and release provisions of this agreement shall remain in effect even after the termination or expiration of the AGREEMENT. This includes any incidents occurring during the term of the AGREEMENT but unresolved at its termination.

In recognition of the special considerations involving minor participants (persons under the age of 18), the GROUP agrees that each minor's participation at the CAMP shall be subject to parental or guardian consent, acknowledging and assuming the risks involved. Furthermore, parents or guardians shall indemnify and hold harmless the FOUNDATION from any claims arising from a minor's participation. The GROUP is responsible for ensuring appropriate supervision and safety of all minors and must comply with CAMP's safety guidance for minors. Additionally, the GROUP shall maintain adequate insurance coverage for potential claims involving minors, including medical expenses and liability.

## **RESERVATION OF RIGHTS**

Darrell E Fenner Loon Lake 4-H Camp is private property. The FOUNDATION reserves the right to amend these Guidelines and Policies contained within the AGREEMENT without prior notice to the GROUP and guests. The FOUNDATION, at its discretion, reserves the right to refuse entry to the CAMP to any person and to evict the GROUP or individual guests without a refund. The FOUNDATION also reserves the right to refuse to accommodate current and returning GROUP or guests that have violated its Guidelines and Policies and/or have vacated the CAMP without paying all fees. The GROUP understands that their admission to CAMP may be terminated by the FOUNDATION at any time in the sole discretion of the FOUNDATION. If terminated, the GROUP agrees to leave without judicial process.

## **DISCLAIMER**

FOUNDATION provides its CAMP, including but not limited to its cabins, lodge, utilities, equipment and amenities on an "as is" basis and makes no representations or warranties of any kind, either express or implied. By staying at or using the CAMP, you agree to these terms and that under no circumstances will the FOUNDATION be liable for direct, indirect, incidental or any other type of damages resulting from use of any part of the CAMP. This includes, but is no way limited to, loss or injury caused in whole or in part by negligence or things beyond the FOUNDATION's control.

## **ESTIMATED GROUP FEES**

Utilize the Fee Calculator in Appendix C to determine your estimated total fees. Check the appropriate box below and enter your estimated total from the Fee Calculator. Please email [loonlakemanager@gmail.com](mailto:loonlakemanager@gmail.com) with final # of guests and any special meal adjustments or requests at least 14 days prior to arrival to lock in the minimum charge for your stay. Otherwise, the estimated total below will serve as the minimum final charge for your GROUP.

☐ **Full Service Estimate (minus any skipped meals):**

ESTIMATED TOTAL \$ \_\_\_\_\_

☐ **Camp Only Estimate (including any a la carte meals):**

ESTIMATED TOTAL \$ \_\_\_\_\_

## **GENERAL TERMS AND CONDITIONS**

The Group and the Foundation [hereafter the "PARTIES"] acknowledge that the AGREEMENT and any documents incorporated by reference constitute the entire AGREEMENT between the PARTIES. The FOUNDATION may not be deemed to have waived any requirement of this AGREEMENT by failing to enforce terms set forth herein. No oral modification thereof will control. Any amendments or modifications to the AGREEMENT must be in the form of a written document which must be signed and dated by the PARTIES. If any provision herein is invalidated by law or court order, the remaining, unaffected terms and rules shall continue to apply. This AGREEMENT and these GUIDELINES are governed by the laws of the State of Montana and all disputes arising from this AGREEMENT, these GUIDELINES, or otherwise relating to these PARTIES shall be resolved in the courts for the County of Flathead, State of Montana. GROUP agrees to comply with and obey all federal, state, and local laws, and all other applicable statutes, regulations, and/or ordinances.

As my GROUP's assigned representative and LEADER, by signing this AGREEMENT, I acknowledge that I have read the above, including all appendices, agree to all terms herein and desire to be bound by and comply to this entire AGREEMENT with the Flathead 4-H Foundation:

*GROUP's LEADER/Assigned Adult Representative:*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signed Name

\_\_\_\_\_  
City

\_\_\_\_\_  
Date

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

*Authorized Representative for the Flathead 4-H Foundation Inc.:*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signed Name

Please return a copy of this AGREEMENT with your deposit to the address below and email a copy to the Camp Manager: [loonlakemanager@gmail.com](mailto:loonlakemanager@gmail.com). Keep a copy for your records.

Flathead County 4-H Extension Office, Attn: Loon Lake 4-H Camp Group Reservations  
1108 S. Main Street, Kalispell, MT 59901

## APPENDIX A

### CAMP AMENITIES, ADDITIONAL GUIDELINES & POLICIES

- **Camp Staff:** The Camp Manager will be accessible 24 hours a day while you are on the camp property and is in private residence between the lodge and the public access area near the entrance to the camp. The Manager's contact info is listed at the top of this AGREEMENT and is posted in the lodge. Please don't hesitate to reach out with questions or requests at any time. The Camp Cook is available for general meal service questions when in the Kitchen or Lodge. Please do not disturb the Cook's cabin behind the Lodge.
- **Quiet Hours:** Quiet time throughout the property, including the parking lot and on the lake, is between the hours of 11:00 PM and 6:00 AM. The lodge is available for use during quiet hours. Please help us keep friendly relations with our neighbors by using your best discretion with the volume of your activities.
- **Cabins:** Our twelve cabins are approximately 200 sq ft and each have four sets of wooden platform bunk beds with camp style mattresses accommodating 8 guests. Each cabin has 1 box fan and all have limited electrical capacity. The nurse cabin has 2 separate bedrooms each sleeping 4. It also has a common area with a small couch and cabinet with basic first aid supplies. Total bed capacity for all 13 cabins is 104. Guests shall bring their own bedding, pillows and towels. There is no heat in the cabins.
- **Tent Camping:** Tents may be used by guests but may not be set up in either of the open meadows. Please ask the Camp Manager for approval before selecting a tent location.
- **Lodge Common Areas & Dining Room:** Guests can use these areas for group or individual activities and should feel free to set up tables/chairs/benches in any fashion that is desired. We ask that all furniture is cleaned and put away before checking out. Fireplaces and woodburning stoves in the Lodge are not available for use.
- **Guest Food Prep:** Use of the lodge kitchen for food preparation is restricted to camp staff only. A filtered water dispenser and coffee maker is available and located in the upstairs dining room. A refrigerator, microwave and electric tea kettle are provided in the lodge basement. Designated dish washing sinks are available in each restroom. The large fire pit and 2 charcoal grills are available for use, unless county fire restrictions are in place (typically August-Nov). Please bring your own charcoal briquettes. The gas grill is available for the entire season. Propane is provided. Propane gas tanks shall be turned to off position after use. All food and trash must be secured in your cabin or the lodge until delivered to the electrified trash bins.
- **Regular Cleanup:** *Many hands make light work!* Groups are requested to organize amongst themselves to assist with clean-up of the dining room and washing of dishes after each meal as well as regular daily maintenance of the shared guest bathrooms in the Lodge. Groups are also expected to monitor the grounds to ensure that there is no litter or food waste that would attract wildlife. Trash shall be removed from the dining room, bathrooms, cabins and other indoor/outdoor common areas when the bags are adequately full. There is limited space in our main rubbish bins and collection is once a week. Please break down all boxes, large and small, so they are completely flat. Trash bags and other items that are ready to go out to the main bins should be collected by the porch behind the kitchen on the backside of the lodge after breakfast each day so they can be taken to the bear-proof electrified rubbish bins in the main parking lot. Assistance with taking the trash to the bins is always welcome!
- **Restrooms:** Restrooms/showers are expected to be cleaned by guests as needed during the GROUP's stay and right before departure. The Camp Manager will stock restrooms with paper products and cleaning supplies. The septic system may only be used for human waste, toilet paper and typical water waste. Women's feminine products, diapers, food and other trash must be disposed of in the garbage. For the convenience of all campers, a porta-potty is available near the lake.
- **Fire:** Wood and charcoal fires are limited to the established fire pit and available BBQs and must be attended by an adult. All seasonal fire restrictions must be followed. Vehicles are prohibited from being driven or parked on the grassy areas of the property. No fireworks are allowed on the property at any time. Fire extinguishers are available in case of emergency in the lodge, nurses cabin and by the large fire pit. Information on Stage 1 and Stage 2 Fire Restriction guidelines can be found at <https://www.mtfireinfo.org/pages/restrictions>
- **Wild Animals:** Wildlife is abundant and we recommend all our guests to be "**Bear Aware**" which includes being extremely diligent about food/litter/trash security and removal. Guests may feel more comfortable carrying bear spray or an air horn, especially after dark. Do not allow small children or youth to wander alone especially during dusk, dawn or after dark.  
**Please keep the grounds free from any trash or fruit rinds.** Always bring inside any trash cans from outside with food in

them. Please do not put any food or trash items in the pet waste bin behind the lodge. Keep food stores secure in cabins. Small critter activity is not an unexpected occurrence around and inside cabins. If a bat or a squirrel/mouse nest is discovered in a cabin, notify the manager for assistance with removal.

- **Dogs:** Non-aggressive dogs are allowed at camp with advance notice to the Camp Manager. The Camp Manager reserves the right to limit the number allowed on site and refuse entry to large and/or aggressive dogs or dogs exhibiting other undesirable behaviors such as excessive barking or digging. The property is not fenced. Out of respect for our neighbors and safety of your pets, dogs must be monitored diligently or on a leash at ALL times. Please do not allow your pet to wander around camp freely. Dogs are not allowed into the lodge (registered service animals are exempt) All pet waste should be immediately bagged and thrown in the designated pet waste bin at the back of the lodge. Please designate a member of your group to empty the pet waste bin regularly and monitor the property for unclaimed pet waste daily as well as before the final walk-through the day of checkout. If a dog becomes disruptive or injures anyone, the owners will take full responsibility and will be asked to remove the dog from camp property.
- **Cell Phone/Wi-fi:** There is no guest wi-fi at camp and cell service can be weak or sporadic depending on your service provider especially during the summer months when service demands are high. Phone and text seem to work well enough, but web browsing and other data heavy activities may be limited. Expect 1-2 bars of reception at most.
- **Games and Activities:** Various recreational games are provided for indoor and outdoor use. There is a piano, karaoke machine and PA system in the upstairs lodge. There is a small game closet downstairs in the lodge along with ping pong tables, basketball hoop toss and air hockey table. Outside on the backside of the lodge there is a small closet with outdoor game equipment such as frisbees, croquet, and various sports balls. There are two tetherball sites, two horseshoe pits, a gaga ball pit, and a small basketball "court".
- **Loon Lake Access & Recreation:**
  - Guests must follow all Montana Fish, Wildlife, and Parks laws when fishing and boating. Fishing Permits are required for anyone 12 or older. There are a limited number of basic fishing rods and reels available for guest use. More information: <https://fwp.mt.gov/fish>
  - Lifeguard services are not provided with facility rental. Guests are responsible for their own water safety and lifeguard services. Flathead 4-H Foundation assumes no responsibility for water safety during group rentals. All water activities are at your own risk. Children under 18 must be accompanied by an adult in and near the lake.
  - Life jackets are required for all persons by Montana law when in watercraft and are available in a range of sizes in the shed near the Lake. More info: [https://www.montana.edu/extension/lila\\_extn/BoatingSafelyinMontana.html](https://www.montana.edu/extension/lila_extn/BoatingSafelyinMontana.html)
  - There are two docks on the property to access Loon Lake. One dock is designated for swimming and the other is for watercraft access. The life vest shed also contains a variety of inflatables for guest use. There are nine 4-H canoes available for guest use. Please carry (do not drag) canoes to the water. Guests are also welcome to bring their own small boats, canoes, kayaks, inflatables etc or may choose to rent from local outfitters. Smaller craft can be carried to our dock on the far end of the campground. Guests with larger craft may choose to utilize the public lake access and boat launch at the entrance to the campground (conservation permit required). Gas powered craft are not allowed on the lake.
  - Please make sure to put all canoes back in the boat house and all life jackets, paddles, oars, inflatables and other equipment neatly back in the shed after each use. Hold aside and inform the Camp Manager of any damaged/broken equipment or leaking inflatables. (Noone wants to waste time blowing up an inflatable, only to discover while out on the water that it won't hold air!)
- **Trees:** Please do not put screws, nails or anything into the trees. Do not cut or mutilate any tree. If a tree is dead or a branch is broken and could be a threat, notify the Camp Manager.
- **Emergencies:** In case of a medical emergency or fire, call 911 first, then alert the Camp Manager. An AED is located in the dining room of the Lodge and in the Nurse Cabin.

## APPENDIX B

### SAMPLE MEALS

(hot coffee, tea and filtered water available throughout the day)

Full Service Breakfast with Coffee, Tea, Juice <i>1 hour service</i>	Egg/Sausage/Cheese Croissant Sandwiches O'Brien Potatoes Fresh Fruit	French Toast Fried Eggs Bacon Fresh Fruit	Pancakes Scrambled Eggs Sausage Links Fresh Fruit	Ham Quiche w/Hashbrown Crust Blueberry Muffin Fresh Fruit
Continental/To-Go Breakfast <i>2-3 hour service option</i>	Yogurt & Oatmeal/Granola Blueberry Muffin or Bagel/Toast w/Spreads Fresh Fruit			
Full Service Lunch with Lemonade and Iced Tea <i>1 hour service</i>	Sliced Chicken Breast Caesar Salad Breadstick Cookie	Taco Bar Spanish Rice with Corn and Black Beans Churros	BBQ Kielbasa Coins Tater Tots Cole Slaw Ice Cream Sandwich	Pork Quesadilla Garden Salad Brookie
Continental/To-Go Lunch <i>2-3 hour service option</i>	Ham/Turkey/PBJ Sandwich Potato Chips Cookie/Brownie Apple/Orange/Banana			
DIY Lunch BBQ w/Kitchen Support	Hamburgers/Hot Dogs w/Buns Sliced Lettuce/Tomato Potato Chips Frozen Dessert			
Full Service Dinner with Lemonade and Iced Tea <i>1 hour service</i>	Lasagne Dinner Rolls Garden Salad Brownies w/Whipped Cream	Pork Loin w/Gravy Applesauce Red Skin Potatoes Pineapple Coleslaw Peach Cobbler	Meatloaf Scalloped Potatoes Green Beans Corn Muffin Apple Crisp	Chicken Alfredo w/Sundried Tomato Garlic Breadsticks Romaine Salad Lemon Cupcakes
DIY Dinner BBQ w/Kitchen Support	Hamburger/Hot Dog w/Buns Sliced Lettuce/Tomato BBQ Beans Cole Slaw or Potato Salad Frozen Dessert			

## APPENDIX C

### FEE CALCULATOR

**Full Service Meals Estimate:** Groups electing to skip fewer than half of the possible meal services should use the Full Service Fee Calculator.

TOTAL # ADULTS \_\_\_\_\_ x total # nights \_\_\_\_\_ x \$105/night = \$ \_\_\_\_\_

TOTAL # YOUTH 6-12 \_\_\_\_\_ x total # nights \_\_\_\_\_ x \$60/night = \$ \_\_\_\_\_

TOTAL # UNDER 6 \_\_\_\_\_ x total # nights \_\_\_\_\_ x \$0/night = \$ FREE \_\_\_\_\_

*SUBTRACT any skipped meals: (meals must be skipped by the entire group, no partials)*

# SKIPPED BREAKFASTS \_\_\_\_\_ x TOTAL # ADULTS \_\_\_\_\_ x \$15/meal = \$ \_\_\_\_\_

# SKIPPED BREAKFASTS \_\_\_\_\_ x TOTAL # YOUTH 6-12 \_\_\_\_\_ x \$12/meal = \$ \_\_\_\_\_

# SKIPPED LUNCHES \_\_\_\_\_ x TOTAL # ADULTS \_\_\_\_\_ x \$15/meal = \$ \_\_\_\_\_

# SKIPPED LUNCHES \_\_\_\_\_ x TOTAL # YOUTH 6-12 \_\_\_\_\_ x \$12/meal = \$ \_\_\_\_\_

# SKIPPED DINNERS \_\_\_\_\_ x TOTAL # ADULTS \_\_\_\_\_ x \$20/meal = \$ \_\_\_\_\_

# SKIPPED DINNERS \_\_\_\_\_ x TOTAL # YOUTH 6-12 \_\_\_\_\_ x \$16/meal = \$ \_\_\_\_\_

**Total \$ adult nights + total \$ youth nights - total \$ for all skipped meals =**  
**ESTIMATED FULL SERVICE RATE TOTAL \$** \_\_\_\_\_

**Camp Only Estimate:** Groups electing to add less than half of the possible meals services should use the Camp Only Fee calculator.

# ADULTS \_\_\_\_\_ x total # nights \_\_\_\_\_ x \$65/night = \$ \_\_\_\_\_

# YOUTH 6-12 \_\_\_\_\_ x total # nights \_\_\_\_\_ x \$30/night = \$ \_\_\_\_\_

# UNDER 6 \_\_\_\_\_ x total # nights \_\_\_\_\_ x \$0/night = \$ FREE \_\_\_\_\_

*ADD any à la carte meals: (meals must be added for the entire group, no partials)*

# BREAKFASTS \_\_\_\_\_ x TOTAL # ADULTS \_\_\_\_\_ x \$15/meal = \$ \_\_\_\_\_

# BREAKFASTS \_\_\_\_\_ x TOTAL # YOUTH 6-12 \_\_\_\_\_ x \$12/meal = \$ \_\_\_\_\_

# LUNCHES \_\_\_\_\_ x TOTAL # ADULTS \_\_\_\_\_ x \$15/meal = \$ \_\_\_\_\_

# LUNCHES \_\_\_\_\_ x TOTAL # YOUTH 6-12 \_\_\_\_\_ x \$12/meal = \$ \_\_\_\_\_

# DINNERS \_\_\_\_\_ x TOTAL # ADULTS \_\_\_\_\_ x \$20/meal = \$ \_\_\_\_\_

# DINNERS \_\_\_\_\_ x TOTAL # YOUTH 6-12 \_\_\_\_\_ x \$16/meal = \$ \_\_\_\_\_

**Total \$ adult nights + total \$ youth nights + total \$ for all added meals =**  
**ESTIMATED CAMP ONLY RATE TOTAL \$** \_\_\_\_\_